

**Manual under
Right to Information Act, 2005
(Updated up to 31.08.2011)**

NATIONAL INSTITUTE OF NATUROPATHY,
(Dept. of AYUSH, Ministry of Health & Family Welfare, Govt. of India)
Bapu Bhavan, Tadiwala Road, Pune – 411 001
Tel : +91-020-26059682/ 26059683/ 26059684/ 26059685
Fax : +91-020-26059131
Office Timing : 9:30 am to 6:00 pm
Closed on Saturdays, Sundays & Public Holidays
Email : ninpune@vsnl.com
Website : www.punenin.org

Pro-Active Disclosures Under Section 4 (i) (b) of RTI Act-2005

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Manual 1

Particulars of organization, functions and duties
{(Section 4(1)(b)(i)}

1.1 PARTICULARS OF THE ORGANIZATION & BACKGROUND

National Institute of Naturopathy (NIN) is registered under the Societies Registration Act., 1860 and came into existence on 22-12-1986. This institute has a “Governing Body” headed by the Union Minister for Health & Family Welfare as its President. National Institute of Naturopathy (NIN) is located in a historical building called “Bapu Bhavan” which is situated at Tadiwala Road, Pune. “Bapu Bhavan” is named after Mahatma Gandhi, Father of the Nation, who stayed here for 156 days and made this institution his home whenever he was in Pune from the year 1934. Formerly this place was known as “Nature Cure Clinic and Sanatorium” which was run by late Dr. Dinshaw K. Mehta. The All India Nature Cure Foundation Trust was established in this Centre by Dr. Dinshaw K. Mehta. Mahatma Gandhi became its life long Chairman. Gandhiji conducted his Naturopathy experiments and organised National and International activities while staying here. The present complex was handed over to Govt. of India on 17-03-1975 by Dr.Dinshaw K. Mehta for starting the National Institute of Naturopathy.

1.2 VISION / MISSION

Our Vision

Our vision is to Promote & Propagate Naturopathy in the country & to develop health self sufficiency as advocated by the father of the nation – Mahatma Gandhi.

Our Mission

- To develop Naturopathy & Yoga as a “System of Medicine”.
- To provide facilities for all kinds of Naturopathy and Yoga treatments.
- To provide facilities and encourage training in Naturopathy & yoga.
- To standardize and propagate the existing knowledge and their application through research in Naturopathy & yoga.
- To conduct, facilitate and encourage research activities in all aspects concerning Human Health.
- To establish a living memorial of Mahatma Gandhi, at the Bapu Bhavan, Pune.

1.3 DETAILS OF SERVICES RENDERED

i) Free Consultation

Morning 7 to Night 9: 14 hours daily by Qualified Naturopaths, B.N.Y.S. graduates.

ii) Well Equipped Modern Naturopathy Clinic

7 am to 9 pm; 14 Hours Daily

Chronic & Allergic Diseases Treated:

High/Low Blood Pressure, Over/ Under Weight, Diabetes, Arthritis, Spondylosis, Digestive Disorders, Skin Diseases, Nervous Debility, Constipation, Ulcers, Bronchitis, Sinusitis, Tonsillitis, Insomnia, Amoebiasis, Asthma, Pimples, Epilepsy, Thyroid Diseases, Paralysis, Migraine, Heart Diseases etc.

Revised charges for treatment w.e.f. 01/04/2009

Registration Fees - Rs. 20/- (valid for one year)

Treatment charges				
Sr. No.	Duration	Fee Rs.	Days of Treatment	Delay Allowed
1.	Weekly Charges	350/-	6	2 Days
2.	Monthly Charges	1,250/-	25	8 Days

Additional Full Body Massage Rs.300/-

**Traction/ Acupuncture weekly package Rs.300/-
(Acupuncture Needles to be purchased by the patient)**

NOTE :

- 1. The above charges are subsidized 1/3rd charges for Indian citizens only. Foreigners will be charged at actual i.e. 3 times more except massage. massage will be @Rs. 600/- only.**
- 2. Duration of treatment – about 1 ½ hrs. for each patient daily.**
- 3. Poor/Needy are given concession / free on submission of BPL Certificate.**

About 200 Patients are Undergoing Treatment Daily

iii) Health Shop

8.00 am to 8 pm:

Organic Unpolished Rice, Whole Grain, Wheat, Honey, Jaggery, Wheat Grass Powder, Herbal Tea Powder, Herbal Shampoo Powder, Herbal Tooth Powder, Herbal Facial Powder, Natural Oil, Rubber Neti, Sutra Neti, Jal Neti Pot, Enema Sets, Spinal Bath Tub, Hip Bath Tub, Aloe Vera Products, Acupressure & Magnetic items, Mud Packs. etc. are sold at reasonable prices.

Books on Naturopathy, Yoga & other related drugless therapies and books in English, Hindi and Marathi are sold at 10% discount.

iv) Library:

Collection of more than 8374 books on Naturopathy and Yoga. Receiving monthly National / International periodicals like Health magazines/Journal etc.

Monday to Friday Timings: 9.45 am to 5.45 pm

Golden Membership Fee	
1 Year	Rs.500/-
Half Yearly	Rs.300/-
Quarterly	Rs.150/-
Refundable Deposit Rs.1,000/-	

3 Books & 2 Magazines for One Month
Fine Rs.4/- per day per Book

Silver Membership Fee	
1 Year	Rs.300/-
Half Yearly	Rs.200/-
Quarterly	Rs.100/-
Refundable Deposit Rs.500/-	

2 Books & 1 Magazine for One Month

v) Eight Yoga Classes for Public

Batches w.e.f. 01/08/2009

Morning session of one hour each daily for one month: National Institute of Naturopathy offers One Month Yoga Classes for general public. These classes are conducted for one hour daily for 6 days a week except on Sunday and Govt. holidays. These batches will be admitted with a maximum number of Forty five participants in each batch. The timings of each batch are as follows:

From 1st of Every month Morning Batches

Timings	Batch
6 to 7 am	Advance Batch
7 to 8 am	Intermediate Batch
8 to 9 am	Basic Batch
9 to 10 am	Ladies + Basic

**From 16th of Every month
Evening Batches**

Timings	Batch
5 to 6 pm	Basic Batch
6 to 7 pm	Intermediate Batch
7 to 8 pm	Advance Batch
8 to 9 pm	Therapy + Basic Batch

Monthly Fee: Rs.300/- w.e.f. 01/09/2011

[Maximum Duration permitted in Basic and Intermediate Batch is only 3 Months]

For advance registration and more details contact:

National Institute of Naturopathy,
Bapu Bhavan, 6, Tadiwala Road, Pune.
Ph. No.: 020-26059682/ 5.

vi) Diet Centre

NIN is running a Naturopathic Diet Centre for general public where Health Food & Snacks are served for Breakfast, Lunch and Dinner at very nominal rates.

vii) Free Acupressure Clinic

2 pm to 5 pm, Monday to Friday & 10 am to 11 am on Saturday

About 100 patients undertake treatment daily.

viii) Free Weekly Lectures On Wednesday

From 6 pm to 7.30 pm

On different aspects of Naturopathy, Health, Diseases, Longevity, Yoga & other drugless therapies by various experts regularly, which are covered by Newspapers and AIR.

About 100 Persons Attend this Lecture

ix) One Day Health Workshop

Conducting one day workshop on different health aspects, on the last Saturday of each month from 9 am to 6 pm with natural lunch and drinks.

About 130 Persons Participate in Each Camp

x) One Day Workshop In Regional Languages

Conducting one full day health workshop in any one regional language on 3rd Saturday of the month from 9 am to 6 pm with natural lunch and drink.

About 50 to 150 Participants Participate in each such Camp

xi) Free Treatment Assistance Training Course [TATC]

Conducting One Year Full Time “Treatment Attendant Training Course” A Stipend of Rs. 3000/-pm per candidate is paid. 50 candidates (25 male + 25 female). Batches starts on 1st January and 1st July.

xii) Free Residential Re-Orientation Programmes For Full Time Practising Naturopaths

Free Residential Re-Orientation Programmes are conducted every year for practising Naturopaths to upgrade and update their knowledge and skill. Generally Four to Five Programmes are being conducted every year. For more information Contact Director, NIN
About 50 to 100 practitioners are given such training annually.

xiii) Video Films

VCD on NIN and its activities along with various treatment modalities is available for sale @ Rs. 60/- each.

**xiv) Grant- In- Aid To Various Naturopathy Organisations Throughout India For :
(Priority is given to Tribal / Remote areas)**

- 1 day Naturopathy Health Education Programme for General Public.
- 1 day Naturopathy Awareness Programme for Women.
- 5 days Naturopathy Training Programme for Students.
- 1 day Naturopathy Training Workshop for Practitioners of any system of medicine.

xv) Mini Gymnasium: Monthly Charges: Rs.300/-.

xvi) Publication Of Rare Text Books On Naturopathy

Books like “Rational Hydrotherapy” by Dr.J.H. Kellogg of U.S.A. is published by NIN. Printed price of the book – Rs.750/-. Single copy Rs.600/- (per copy after 20% discount). Five or more copies @ Rs.525/- (per copy after 30% discount). Ten or more copies @ Rs.450/- (per copy after 40% discount).

xvii) Naturopathy Diet Recipe Book - A Cookery book from NIN

The first of its type with more than 100 delicious recipes of Juices, Soups, Hot Beverages, Salads, Chutnies, Oven Dishes, Naturopathic Deserts, etc. Price Rs. 150/- Discount 20%. Postage – Free within India.
1 to 50 Copies - Rs. 120/-, Above 51 Copies - Rs. 110/- : (Discount not applicable and Postage Extra)

4. Postal Address Of The Main Office Of The Institute

NATIONAL INSTITUTE OF NATUROPATHY,
(Dept. of AYUSH, Ministry of Health & Family Welfare, Govt. of India,)
Bapu Bhavan, Tadiwala Road, Pune – 411 001

5. Grievances Redressal Mechanism

Vigilance and Public Grievance officer in the NATIONAL INSTITUTE OF NATUROPATHY works under the overall supervision of the Director NATIONAL INSTITUTE OF NATUROPATHY, for receiving complaints/suggestions from the public/individuals/users and clients. Administrative Officer is the Vigilance & Public Grievance officer.

Manual 2

Powers and duties of officers and employees {Section 4(1) (b)(ii)}

The administrative set up of the Institute is headed by the Director of NATIONAL INSTITUTE OF NATUROPATHY, who is assisted by Administrative officer & Publication officer in day to day work.

Administrative officer welcomes communication from members of the public and staff aggrieved by any action on the part of any staff of the NATIONAL INSTITUTE OF NATUROPATHY.

The work relating to Accounts and administration is under the charge of Administrative officer.

Manual 3

Procedure followed in decision-making process {Section 4(1)(b)(iii)}

In accordance with the Memorandum of Association, Bylaws, the Office Procedure has been followed.

The levels of final disposal in respect of different categories of cases dealt within the Institute / Dept. of AYUSH, Ministry of Health & F.W.

Manual 4

The norms set by it for the discharge of its functions

(in pursuance of Section 4(1)(b)(iv) of the Right to information Act, 2005)

Under the said Act, the following officials are looking after the functions:

1st Appellate Authority: Shri K. Subhash, Administrative Officer.

Public Information Officer : Shri S.D.Diwane, DPA.

Asst. Public Information Officer: Mrs. S.M.Darekar, LDC.

Manual 5

Rules, Regulations, Instructions, manuals and records for discharging Functions {Section 4 (1) (b) (v)}

1. Central Secretariat Manual of Office Procedure
2. Fundamental Rules & Supplementary Rules, (FR&SR)
3. Central Civil Services (Classification, Control and Appeal) Rules, 1965
4. Central Civil Services Conduct Rules, 1964
5. General Financial Rules (GFR)
6. Delegation of Financial Rules (DFR)
7. Central Civil Services (Pension Rules), 1972
8. Central Services (Medical Attendance) Rules, 1944
9. Central Civil Services Leave Rules
10. Central Civil services Leave Travel Concession Rules
11. Central Vigilance Commission (CVC) Manual
12. The Code of Procedure of Selection of National Youth Awardees
13. National Sports Policy, 2001
14. National Youth Policy, 2003
15. Delegation of Financial Powers Rules, 1978.
16. Memorandum of Association – NIN
17. Bylaws of NIN.
18. Decisions of Standing Finance Committee of NIN
19. Decisions of Governing body of NIN
20. Government orders issued from time to time.

Manual 6

**A statement of documents that are held by it for under its control
{Section 4(1)(b)(vi)}**

Not Applicable

Manual 7

(Particulars of any arrangement that exists for consideration with or representation by the public in relation to the formulation of its policy of implementation)

{Section 4(1)(b)(vii)}

Complaints / Suggestions Boxes for receiving feedback from the Public is available.

Hereafter the services of A.P.I.O & P.I.O. will also be made available to the public.

Manual 8

A statement of boards, council, committees and other bodies constituted {Section 4(1) (b)(viii)}

1. Standing Finance Committee (SFC)
2. Governing body (GB)
3. Editorial board of monthly magazine 'Nisargopachar Varta'.
4. Clinical Committee

Meetings of Committees / Board are not open to the public. However, requests for information under the Right to Information Act, 2005 relating to the minutes of these Committees / Board will be considered as per law.

Manual 9

Directory of Officers and employees {Section 4(1)(b)(ix)}

List of Regular Employees:

Sr. No.	Post	Name of the Employee
1.	DIRECTOR	Dr. Babu Joseph
2	ADMINISTRATIVE OFFICER	Shri K. Subhash
3.	NATURE CURE PHYSICIAN	Dr. A. C. Gupta
4.	NATURE CURE PHYSICIAN	Dr. D. Sathyanath
5.	PUBLICATION OFFICER	Ms. Namrata Shukla
6	ACCOUNTANT	Mr. Mandar Deshpande
7	DATA PROCESSING ASST.	Mr. S. D. Diwane
8	UPPER DIVISIONAL CLERK	Mr. U. S. Mane
9	UPPER DIVISIONAL CLERK	Mrs. M. L. Arawakar
10	LOWER DIVISIONAL CLERK	Ms. M. Athalaye
11	LOWER DIVISIONAL CLERK	Mrs. S. M. Darekar
12	LOWER DIVISIONAL CLERK	Mr. M. S. Mane
13	LOWER DIVISIONAL CLERK	Mr. S. K. Gund
14	DRIVER	Mr. S. S. Hivarkar
15	DRIVER	Mr. N. V. Tumkar
16	OFFICE ATTENDENT	Mr. S. R. Patil
17	OFFICE ATTENDENT	Mr. A. N. Bodake
18	OFFICE ATTENDENT	Mr. Iqbal Sayyad
19	OFFICE ATTENDENT	Mr. R.Y. Shaikh
20	OFFICE ATTENDENT	Mr. R.B. Aldar
21	OFFICE ATTENDENT	Mr. B.G. Shelke
22	OFFICE ATTENDENT	Mr. T.R. Pratap

Manual 10

The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations [Section 4(1)(b)(x)]

A. List of Regular Employees:

Sr. No.	Post	Pay-Scale [Pre-revised]	Pay Scale as per VIth CPC	Net Salary (RS.)
1.	Director	14300-400-18300	37400-67000.GR.PAY:8700	72,501/-
	Administrative Officer	6500-200-10500	9300-34800.GR.PAY:4600	32,715/-
2.	Nature Cure Physician	6500-200-10500	9300-34800.GR.PAY:4600	40,529/-
3.	Nature Cure Physician	6500-200-10500	9300-34800.GR.PAY:4600	23,312/-
4.	Publication Officer	6500-200-10500	9300-34800.GR.PAY:4600	26,622/-
5.	Accountant	5500-175-9000	9300-34800.GR.PAY:4200	25,630/-
6.	Data Processing Asst.	5500-175-9000	9300-34800.GR.PAY:4200	34,678/-
7.	Upper Divisional Clerk	4000-100-6000	5200-20200.GR.PAY:2400	17,958/-
8.	Upper Divisional Clerk	4000-100-6000	5200-20200.GR.PAY:2400	21,252/-
9.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	21,636/-
10.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	18,278/-
11.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:1900	18,367/-
12.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	17,512/-
13.	Driver	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	18,776/-
14.	Driver	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	20,554/-
15.	Office Attendant	2550-55-2660-60-3200	4440-7440.GR.PAY:1600	13,970/-
16.	Office Attendant	2550-55-2660-60-3200	4440-7440.GR.PAY:1600	14,059/-
17.	Office Attendant	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	13,028/-
18.	Office Attendant	2550-55-2660-60-3200	4440-7440.GR.PAY:1600	14,529/-
19.	Office Attendant	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	12,241/-
20.	Office Attendant	2550-55-2660-60-3200	4440-7440.GR.PAY:1300	14,128/-
21.	Office Attendant	2550-55-2660-60-3200	4440-7440.GR.PAY:1600	13,400/-

Sr. No.	Appointment of	Consolidated Remuneration Per Month
1.	Consultant	Rs.20,000/-

B. List of Contractual Staff working through Out-Sourcing Agency:

Sr.no.	Name	Designation	Present Remuneration per Month
1	Dr. Namitha M A	RMO	20000.00
2	Dr. Jyothi Kumbhar	Jr. Naturopath	18000.00
3	Dr. Yuvraj Paul	Jr. Naturopath	18000.00
4	Dr. S. Cijith	Jr. Naturopath	18000.00
5	Dr. Edmin Christa	Yoga Teacher	15000.00
6	Dr. Preeti Meshram	Jr. Naturopath	15000.00
7	Dr. S.S. Hyndavi	Jr. Naturopath	15000.00
8	Dr. Awantika Nanda	Jr. Naturopath	17000.00
9	Dr. B. Ragavendrasamy	Jr. Naturopath	15000.00
10	Dr. M. Kalpanadevi	Jr. Naturopath	16000.00
11	Dr. S. Madankumar	Jr. Naturopath	16000.00
12	Dr. Prasad Kulkarni	Jr. Naturopath	18000.00
13	Miss Sunita Nitwe	Publ. Assistant	11000.00
14	Mrs. Bharati Sankpal	DEO	10000.00
15	Mr. Vijay Kamble	DEO	9500.00
16	Mr. Vijaya Gaikwad	DEO	9000.00
17	Mr Santosh Wagh	DEO	6000.00
18	Mrs. Asha S. Pillai	DEO	8000.00
19	Mrs. Vidya J. Menon	DEO	8000.00
20	Miss Poonam Tikhe	DEO	8000.00
21	Mr. Omkar Kaldhonkar	DEO	8000.00
22	Mrs. Ashwii Naik	DEO	7000.00
23	Mrs. Sandhya Shelar	DEO	8000.00
24	Miss Shubha Sheth	Librarian	9000.00
25	Mr Shankar Biswas	DEO	11000.00
26	Mr. Sanjy Kumar Prasad	Clinical Attendant	8000.00
27	Mr. Sachin Sasankar	Clinical Attendant	8000.00
28	Mrs. Tanuja Ithaphe	Clinical Attendant	7000.00
29	Miss Nayak Niharika	Clinical Attendant	7000.00
30	Mrs. Kalpana Ghodke	Clinical Attendant	MWA
31	Miss Vishranti Bansode	Clinical Attendant	MWA
32	Mrs. Ayyanna Bhandari	Clinical Attendant	MWA
33	Mr. Dharmesh Rajput	Sweeper	MWA
34	Mrs. Shobha Chandane	Sweeper	MWA
35	Mrs. Vanmala Sonawane	Sweeper	MWA
36	Mrs. Elizabeth D'souza	Sweeper	MWA
37	Mr. Shashikant Chopde	Gardner	MWA
38	Mr. Ramdas Gaikwad	Gardner	MWA
39	Mrs. Kouslya Manohare		3000=00

Manual 11
The budget allotted to each agency {Section 4(1) (b)(xi)}

Sr. No.	Schemes/Activities to be implemented during 2011-12	Quarter wise targets/milestones to be achieved or sub-activities to be initiated / completed in r/o. the activity indicated in column 2				Responsible person	Support required from Dept. of AYUSH (Rs.in lakhs)
		I	II	III	IV		
1	2	3	4	5	6	7	8
1	MASS EDUCATION						
i)	1 day Naturopathy & Yoga Awareness Prog. For general public	125	125	125	125	Camp Section	40.00 @Rs.8000/- per prog.
ii)	Women Component Prog./ Awareness Prog. For school children/Cookery Classes/Other Seminars directly by NIN.	---	1	1	1	Tech. Consultant	9.50
iii)	Monthly Workshop Regional Language Workshop Wednesday Lecture	3	3	3	3	NCPs	3.00
		1	2	2	1		
		12	12	12	12		
iv)	Food fairs in different states		1	1		A.O.	10.00
v)	State/International Conferences / Seminars & Arogya & Other Exhibitions	---	---	1	---	Director, A.O.	36.50
vi)	Publication of magazine "Nisargopchar Varta"	3	3	3	3	P.O.	17.00
vii)	Naturopathy Diet Centre					A.O.	Amount from Receipts of the NDC
viii)	Health Shop					A.O. – (Accountant)	Amt. budgeted from Office & Estl. Exp.
2.	MEDICARE FACILITY						
i)	O.P.D. Clinic	12000	12000	12000	12000	NCPs	5.00
ii)	7 days Naturopathy & Yoga Treatment cum Awareness Programme	160	160	160	170	Camp Section	273.00 @ Rs.40000/- per prog.+ Hon. Rs.2000/-
iii)	Sanatorium for patients with IDD					Director – (RMO)	3.00
3.	TRAINING & RESEARCH						
i)	Stipend to the TATC & BNYS Internship students					A.O.	19.50
ii)	Yoga Classes	624 classes	624 classes	624 classes	624 classes	Yoga Physicians	0.50
iii)	CME, CPD,OTP,ROP, Research Methodology Programmes	---	1	2	1	Director – (NCPs)	15.00
iv)	Printing of Text Books					Director – (P.O.)	Amt. budgeted from Printing & Stationery Exp.
4.	PURCHASE OF ASSETS					A.O.	10.00
5.	OFFICE & ESTABLISHMENT EXP.					A.O.	158.00
						TOTAL →	600.00

(RUPEES SIX CRORES ONLY)

ANNUAL ACTION PLAN INCLUDING PHYSICAL AND FINANCIAL FOR THE MAIN ACTIVITIES OF THE

NATIONAL INSTITUTE OF NATUROPATHY, PUNE-1, for the Month of August'2011 (2nd Quarter)**[Total B.E. for the year 2011-12 is Rs. 600.00 Lakhs.]**

Sr. No.	Schemes/Activities to be implemented during 2011-12	Target set for the Year		Cumulative Achievement Ason July 2011		Achievement for the Month of August'2011		Total Achievement Ason 31/08/2011	
		Physical	Financial	Physical	Financial	Physical	Financial	Physical	Financial
			Rs.		Rs.		Rs.	5+7	Rs.
1	2	3	4	5	6	7	8	9	6+8=10
1	MASS EDUCATION								
i)	1 day Naturopathy & Yoga Awareness Programmes Sponsored	500 Nos.	40,00,000/-	220	11,69,070	114	3,07,000/-	334	14,76,070
ii)	Women Component Prog./ Awareness Prog. For school children/Cookery Classes/Other Seminars directly by NIN.	3	9,50,000/-	--	--	--	--	--	--
iii)	Monthly Workshop Regional Language Workshop Wednesday Lecture	12 Nos.	3,00,000/-	4	73,152/-	1	--	5	73,152/-
		6 No.		2	--	--	2	--	
		48		18	20,400/-	4	4,800/-	22	25,200/-
iv)	Food fairs in different states	2	10,00,000/-	--	--	--	--	--	--
v)	State/International Conferences / Seminars & Arogya & Other Exhibitions	1	36,50,000/-	--	--	--	--	--	--
vi)	Publication of magazine "Nisargopachar Varta"	12	17,00,000/-	37000 Copies	5,17,812/-	9250 copies	1,48,377/-	37000 Copies	6,66,189/-
vii)	Naturopathy Diet Centre	--	--	--	--	--	--	--	--
viii)	Health Shop	--	5,00,000/-	--	--	--	--	--	--
2.	MEDICARE FACILITY								
i)	O.P.D. Clinic	48000 Patients	5,00,000/-	19,707	5,59,511/-	3805	1,54,912/-	19,707	5,59,511/-
ii)	7 days Naturopathy & Yoga Treatment cum Awareness Programme	650	2,73,00,000/-	68	49,17,287/-	--	1,64,750/-	68	50,82,037 -/-
iii)	Sanatorium for patients with IDD		3,00,000/-	353	3,09,930/-	4 (3+1)	--	353	3,09,930
3.	TRAINING & RESEARCH								
i)	Stipend to the TATC & BNYS Internship students	50	19,50,000/-	--	4,82,103/-	52	1,51,158/-	52	6,33,261/-
		12		--	15,874/-	1	2,823/-	1	18,697/-
ii)	Yoga Classes	2496 classes	50,000/-	832 Classes	-	208 Classes	-	1040 Classes	-
iii)	CME, CPD,OTP,ROP, Research Methodology Programmes	4	15,00,000/-	2	7,42,449/-	1 R.M.	64,711	3	8,07,160

Manual 12

The manner of execution of subsidy program {Section 4(1) (b) (xii)}

Guidelines and Application Form for conducting One Day Naturopathy Awareness Programme and Seven Days Naturopathy and Yoga Treatment cum Awareness Camp are uploaded on the website www.punenin.org.

Manual 13

Particulars of recipients of concessions, permits or authorizations granted {Section 4(1) (b) (xiii)}

People below Poverty line are given free Naturopathy Treatments.

Manual 14

Information available on electronic form {Section 4(1) (b) (xiv)}

- Organizational details
- Various Grant in aid Schemes to NGO's / Naturopathy hospitals
- Major decisions and initiatives taken
- Database of Naturopathy Colleges providing BNYS Degree Course
- Tender notices
- Issues of monthly magazine 'Nisargopachar Varta'.
- List of officials of the institute along with address and phone number/fax Number / email address

Manual 15

Particulars of facilities available to citizens for obtaining information

{Section 4(1) (b)(xv)}

Facilities available for obtaining information

FACILITATION CUM RECEPTION CENTRE

It is located at Out Patient clinic of the Institute, 6 Tadiwala Road, Pune – 411001 for seeking information relating to the NIN.

LIBRARY

The Institute has a library open for public, where publication of interest on subjects like Naturopathy, yoga, color therapy, magneto therapy, Acupressure, physical education, Books on Mahatma Gandhi & Vivekananda, literature, law, rules, etc., are preserved for reference & for issuing to the public for their better health. At present, the library has about 8374 publications including Hindi books. There are also a large number of other publications of importance, like national & international magazines, Annual and other Reports of various Ministries/Departments / Institutes, audio and video cassettes, cds and photographs, etc.

WEBSITE

Website <http://www.punenin.org> can be assessed for details regarding all the schemes/programmes of NIN.

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Name and designation and other particulars of Public Information Officers {Section 4(1) (b) (xvi)}

1st Appellate Authority: Shri K. Subhash, Administrative Officer.

Public Information Officer : Shri S.D.Diwane, DPA.

Asst. Public Information Officer: Mrs. S.M.Darekar, LDC.

Address

NATIONAL INSTITUTE OF NATUROPATHY,
(Govt. of India, Ministry of Health & Family Welfare, Dept. of AYUSH)
Bapu Bhavan, Tadiwala Road, Pune – 411 001.
Tel. 020-26059682/3/4/5
Email: ninpune@vsnl.com Website: www.punenin.org
